The William B. and Catherine V. Graham School of Continuing Liberal and Professional Studies

The Graham School of Continuing Liberal and Professional Studies extends the University’s academic values to a broad local, national, and international community of adult learners. Throughout our history we have provided innovative, strategic learning solutions to individuals as well as to private, not-for-profit, and public sector organizations in the liberal arts, business, and professions.

We offer numerous credit and noncredit learning opportunities—from traditional disciplines such as literature and philosophy, to business-oriented courses, to four master’s degrees. To fit the schedule of working adults, most courses are located at the University of Chicago Gleacher Center (https://grahamschool.uchicago.edu/maps) in downtown Chicago and in the evenings and on weekends. We do offer courses at other times, in Hyde Park (https://grahamschool.uchicago.edu/maps), and online (https://grahamschool.uchicago.edu/online).

For the most up-to-date information on our programs, please visit our website: grahamsschool.uchicago.edu.

Contact Us (https://grahamschool.uchicago.edu/contact)

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Credit Programs

The Graduate Student-at-Large and Returning Scholar Program

The Graduate Student-at-Large and Returning Scholar programs enable eligible students to take graduate and undergraduate courses throughout the University of Chicago without being enrolled in a degree program.
Graduate Students-at-Large take regular University of Chicago courses for grades and credit, allowing students to preview graduate school, define academic focus, and build a transferable record of study. Returning Scholars audit courses, earning neither grades nor credit. The Returning Scholar program is ideal for continued personal and professional development, and skill-based study, e.g. languages.

- **program type**: graduate-level non-degree program
- **courses** (https://grahamschool.uchicago.edu/credit/graduate-student-at-large/registration)
- **program structure, requirements, and application** (https://grahamschool.uchicago.edu/credit/graduate-student-at-large/index)
- **location**: Hyde Park Campus (http://visit.uchicago.edu/transportation.shtml/#maps)
- **courses taken**: part-time, full-time / weekdays

**GRADUATE STUDENT-AT-LARGE/RETURNING SCHOLAR BUSINESS**

Graduate Business Students-at-Large Business enables eligible students to take courses in the Chicago Booth School of Business. Students take Booth courses for grades and credit. It is a unique opportunity to experience Chicago Booth faculty and students, build your network, create a transferable record of study, enhance your application to Booth or other MBA programs.

Students are encouraged to attend Chicago Booth admissions events and to contact Booth admissions staff for information about applying to the Evening, Weekend and Full-Time MBA programs.

- **program type**: graduate-level non-degree programs
- **courses** (https://grahamschool.uchicago.edu/credit/graduate-student-at-large/business/registration)
- **program structure, requirements, and application** (https://grahamschool.uchicago.edu/credit/graduate-student-at-large/business)
- **location**: Hyde Park Campus (http://visit.uchicago.edu/transportation.shtml/#maps) and Gleacher Center (https://grahamschool.uchicago.edu/maps)
- **courses taken**: part-time, full-time / weekday evenings and Saturday mornings

**MASTER OF LIBERAL ARTS**

The Master of Liberal Arts program offers courses in the humanities, social sciences, and natural sciences. This program is for adults who wish to explore and be challenged by new ideas and revisit existing ones through new perspectives. Courses are taught by University of Chicago faculty drawn from divisions across the University. This is a graduate program mainly for those seeking self-enrichment, but the program also serves as context for further graduate studies and career advancement.

- **program type**: masters degree program
- **courses** (https://grahamschool.uchicago.edu/credit/master-liberal-arts/current-courses)
• program structure, requirements, and application (https://
grahamschool.uchicago.edu/credit/master-liberal-arts/index)
• location: Gleacher Center (https://grahamschool.uchicago.edu/maps)
• part-time, full-time / weekday evenings and Saturday mornings
• time to completion: 1-5 years

MASTER OF SCIENCE IN ANALYTICS

The Master of Science in Analytics will give students thorough knowledge of
techniques in the field of analytics, and the ability to apply them to real-world
business scenarios. Building from a core in applied statistics, students will be
provided with advanced analytical training to develop their ability to draw insights
from big data, including: data collection, preparation and integration; statistical
methods and modeling; and other sophisticated techniques for analyzing complex
data. The program is highly applied in nature, integrating business strategy,
project-based learning, simulations, case studies, and specific electives addressing
the analytical needs of various industry sectors. Through partnerships with key
employers, the program also provides students with applied projects and data sets
as well as access to career networks and employment pathways upon graduation.

• program type: masters degree program
• program structure, courses, requirements, and application (https://
grahamschool.uchicago.edu/credit/master-science-analytics/index)
• location: Gleacher Center (https://grahamschool.uchicago.edu/maps)
• part-time / weekday evenings and Saturday mornings
• time to completion: 1.5-4 years

MASTER OF SCIENCE IN BIOMEDICAL INFORMATICS

The Master of Science in Biomedical Informatics (https://
grahamschool.uchicago.edu/mscbmi) offers students the opportunity to become
experts in this interdisciplinary field that includes technology, healthcare and
informatics. More specifically, biomedical informatics studies and pursues the
effective uses of biomedical data, information, and knowledge for scientific inquiry,
problem solving and decision making, motivated by efforts to improve human
health. Students will learn key skills necessary for understanding, designing, and
managing health information technology systems and projects. The curriculum
includes core content in clinical and research informatics; ethical, legal, and social
issues; and leadership and project management techniques specific to biomedical
informatics. Students can choose among a selection of electives in bioinformatics
(life science and laboratory-relevant skills), big data management and analytics,
and topics specific to clinical applications such as decision support systems, data
integration, and application of meaningful use policies. In addition, the Capstone
experience provides student with the opportunity to complete a project with an
industry or University partner or in their workplace. The MSc BMI is a part-time
program for working adults offered at night and on Saturdays and taught by
University of Chicago faculty and industry professionals.
The MSc BMI requires five core courses, four electives and a Capstone Project for degree completion.

Core courses
- Introduction to Clinical and Research Informatics
- Concepts in Computer Programming
- Applied Research/Clinical Informatics
- Ethics and Policy Questions: Genomics, Health Care and Big Data
- Leadership and Management for Informaticians

Electives
- Health Information Technology Integration and Interoperability Standards
- Big Data and Health Care
- Decision Support Systems and Health Care
- Introduction to Bioinformatics
- Advanced Bioinformatics: Genome Analysis

Capstone Project
As a cumulating experience, students will put into practice the knowledge and skills they learned during their coursework through a Capstone Project. Students will have the opportunity to develop and implement a biomedical informatics project with an industry or University partner or in their workplace.

MASTER OF SCIENCE IN THREAT AND RESPONSE MANAGEMENT
The Master of Science in Threat and Response Management is a multidisciplinary program of study designed to prepare public health professionals, law enforcement officials, fire and emergency personnel, medical and nursing professionals, policy makers, and those in related fields to respond to and recover from complex incidents regardless of their size or cause. These incidents can include: terrorist attacks; biological, chemical, radiological and nuclear threats; natural disasters; disease outbreaks, and more. As a student in the program, you will gain knowledge about these areas from instructors who have tactical experience in incident command, net work and share lessons with colleagues, policy makers, and other officials.

- program type: masters degree program
- courses
• program structure, requirements, and application (https://grahamschool.uchicago.edu/credit/master-science-threat-response-management/index)
• location: Gleacher Center (https://grahamschool.uchicago.edu/maps)
• part-time / executive format-classes meet for three extended weekends each quarter: Autumn, Winter, Spring
• time to completion: 2 years

MASTER OF ARTS IN TEACHING

The University of Chicago’s Urban Teacher Education program (UChicago UTEP) offers a Master of Arts in Teaching degree and an Illinois Teaching Certificate in grades K-9, with endorsements available in all middle school subjects. UChicago UTEP has many features that distinguish it from traditional teacher education programs. Its rigorous curriculum and in-depth clinical experiences not only equips students with the knowledge, skills and ability to teach, but also prepares them to become successful and reflective teachers who are attuned to the social, cultural and economic circumstances of their students. Over eight quarters, students receive instruction which includes exploring aspects of the teaching profession that contribute to social injustice. Through guided field visits to Chicago Public Schools, UChicago UTEP students learn how to observe students, collect data about schools, and reflect and document their experiences. Students continue to develop their teaching practice through one-on-one paid tutoring sessions at the University’s charter schools. The clinical experience of the program affords students two 18-week classroom rotations where they are paired with experienced teachers to further develop a teaching practice. Alumni receive support with job placement, in-classroom coaching, planning and professional development for two years, free of charge.
• program type: masters degree program
• program structure, requirements, and application (http://utep.uchicago.edu)
• location: Hyde Park Campus (http://utep.uchicago.edu/page/visit) and Chicago Public Schools
• part-time during the first year and full-time after / weekdays
• time to completion: 2 years

NONCREDIT

ARABIC LANGUAGE AND CULTURES

Students in the Arabic Language and Cultures program will learn how to communicate practical, everyday information in Arabic. Students will not only develop Arabic language skills in listening, speaking, reading, and writing, but also gain an understanding of the culture and history of the Arabic world. The certificate program is divided into three levels: beginning, continuing, and spoken colloquial Arabic. A certificate is awarded upon completion of each level.
• program type: certificate
• courses (https://grahamschool.uchicago.edu/courses?sku=&field_quarter_value=All&field_course_description_value=&field_last_name_inst_value=&field_course_tags_tid=All&field_program_tags_tid=21&field_professional_development_t_tid=All&field_personal_enrichment_tags_tid_1=All&=Search)
Basic Program of Liberal Education for Adults

In an era of blogs and sound bites, the University of Chicago is committed to the notion that there is no substitute for reading and discussing important texts. The Basic Program brings liberal arts at the University of Chicago to adult students. What is “basic” about the Basic Program? The program is modeled on the Common Core, the backbone of an undergraduate education at the University of Chicago. Why study the liberal arts through the Basic Program? There are no tests, papers, or grades and it engages its students in precise thinking and civil discourse.

- Program type: certificate
- Courses (https://grahamschool.uchicago.edu/courses?sku=&field_quarter_value=All&field_year_value[value][year]=&field_program_tags_tid=7&field_course_tags_tid=All&field_professional_development_t_tid=All&field_personal_enrichment_tags_tid_1=All&field_last_name_inst_value=)
- Program structure, requirements, and application (https://grahamschool.uchicago.edu/noncredit/certificates/basic-program/index)
- Location: Hyde Park Campus (http://visit.uchicago.edu/transportation.shtml/#maps) and Gleacher Center (https://grahamschool.uchicago.edu/maps)
- Part-time / weekday mornings and evenings at Gleacher; Saturday mornings in Hyde Park
- Time to completion: 4 years

Clinical Trials Management and Regulatory Compliance

This certificate program provides comprehensive training across the entire clinical trials process from the perspective of the clinical study site as well as that of the sponsor or monitor. The program’s curriculum covers good clinical practices, regulatory requirements and compliance, detecting fraud and misconduct, and statistics for clinical research. Certificate recipients will have the skills and knowledge to initiate clinical research studies, apply monitoring methods, and write documents and reports, while understanding and abiding by regulations.

- Program type: certificate
- Courses and course schedules (https://grahamschool.uchicago.edu/courses?sku=&field_quarter_value=All&field_program_tags_tid=10&field_course_tags_tid=All&field_professional_development_t_tid=All&field_personal_enrichment_tags_tid_1=All&field_last_name_inst_value=)
- Program structure, requirements, and application (https://grahamschool.uchicago.edu/noncredit/certificates/clinical-trials-management/index)
- Location: Gleacher Center (https://grahamschool.uchicago.edu/maps). Program also offered online.
- Part-time
- Time to completion: 2.5 years
EDITING
The Editing Certificate is a focused sequence of courses designed to prepare individuals for employment in today’s publishing industry. In addition to core courses focused on manuscript editing, students can take electives and learn about the emerging technologies and marketing tools that dramatically affect publishing professionals today.

- program type: certificate
- courses and course schedules (https://grahamschool.uchicago.edu/courses?sku=&field_quarter_value=All&field_year_value[value][year]=&field_program_tags_tid=11&field_course_tags_tid=All&field_professional_development_t_tid=All&field_personal_enrichment_tags_tid_1=All&field_last_name_inst_value=)
- program structure, requirements, and application (https://grahamschool.uchicago.edu/noncredit/certificates/editing/index)
- location: Gleacher Center (https://grahamschool.uchicago.edu/maps). Portions of the program are also offered online.
- part-time
- time to completion: up to 2 years

FINANCIAL DECISION MAKING
Accounting and business finance courses in the Financial Decision Making Certificate Program will start or refresh your career in finance or prepare you for top-ranked MBA programs. Classes meet in downtown Chicago. Two rigorous required courses in financial accounting and corporate finance will lay a foundation for any successful career involving business finance. You will get to choose two elective courses (or more, if you wish) from a varying list of offerings in economics, managerial analysis (also called managerial accounting), corporate budgeting, securities and investments, and other topics.

- program type: certificate
- courses and course schedules (https://grahamschool.uchicago.edu/courses?sku=&field_quarter_value=All&field_year_value[value][year]=&field_program_tags_tid=12&field_course_tags_tid=All&field_professional_development_t_tid=All&field_personal_enrichment_tags_tid_1=All&field_last_name_inst_value=)
- program structure, requirements, and application (https://grahamschool.uchicago.edu/noncredit/certificates/financial-decision-making/index)
- location: Gleacher Center (https://grahamschool.uchicago.edu/maps)
- part-time
- time to completion: up to 1.5 years

INTEGRATED MARKETING
Marketing, advertising, media, and public relations courses in the Integrated Marketing Certificate Program will start your marketing career or refresh it with new thinking. Classes meet in downtown Chicago. Students take six courses. Three required courses build a solid, up-to-date foundation: Successful Marketing: Basics to New Directions, Branding for Competitive Advantage, and Managing Integrated Marketing Communications. Choose three elective courses from offerings in
marketing research, advertising, digital and traditional media, public relations, and more.

- program type: certificate
- courses and course schedules (https://grahamschool.uchicago.edu/courses?sku=&field_quarter_value=All&field_year_value[value][year]=&field_program_tags_tid=13&field_course_tags_tid=All&field_professional_development_t_tid=All&field_personal_enrichment_tags_tid_1=All&field_last_name_inst_value=)
- program structure, requirements, and application (https://grahamschool.uchicago.edu/noncredit/certificates/integrated-marketing/index)
- location: Gleacher Center (https://grahamschool.uchicago.edu/maps)
- part-time / weekday evenings and, for each course, a Saturday is required
- time to completion: 1.5 years

MEDICAL WRITING AND EDITING

The Graham School’s Certificate in Medical Writing and Editing is designed to teach students the fundamentals and best practices of crisp, clear, and sophisticated medical writing and editing. The certificate offers a mix of courses focused on writing and editing taught by experienced, expert instructors working in the medical publishing field.

- program type: certificate
- courses and course schedules (https://grahamschool.uchicago.edu/courses?sku=&field_quarter_value=All&field_program_tags_tid=15&field_course_tags_tid=All&field_professional_development_t_tid=All&field_personal_enrichment_tags_tid_1=All&field_last_name_inst_value=)
- program structure, requirements, and application (https://grahamschool.uchicago.edu/noncredit/certificates/medical-writing-editing/index)
- location: Gleacher Center (https://grahamschool.uchicago.edu/maps)
- part-time
- time to completion: up to 2 years

NON-PROFIT BOARD LEADERSHIP

Develop the knowledge you need to become a successful board member of a small southside arts organization. The training you receive will enable you to make a positive impact while building your professional skills and civic responsibility. The Civic Knowledge Project’s (https://grahamschool.uchicago.edu/noncredit/personal-enrichment/civic-knowledge/index) Southside Arts & Humanities Network (The Network) offers a Non-Profit Board Leadership program designed to leverage the University resources to provide participating South Side cultural organizations with talent for their boards. The Board Leadership program is unique in two ways: First, it aims to serve small and emerging arts and humanities organizations with annual budgets of less than $500,000. These organizations often have “working boards” that require dedication. Second, this program is “by the Southside, for the Southside” — with an emphasis on connecting the intellectual resources of the University of Chicago community with the cultural resources of local non-profits. The program will train participants and match their skills and interests with one of 10 selected small South Side cultural institutions.
• program type: certificate
• program structure, courses, requirements, and application (https://grahamschool.uchicago.edu/noncredit/certificates/board-leadership/index)
• location: Hyde Park Campus and Gleacher Center (https://grahamschool.uchicago.edu/contact)
• part-time
• time to completion: .25 years

PROJECT MANAGEMENT PROGRAMS

Our Project Management programs provide the tools necessary to respond to the challenges associated with increasing project complexity, tight budgets, and tighter deadlines. Students have the opportunity to learn from their peers in this highly interactive environment as well as address topics most critical to their success.

• program type: certificate
• program structure, courses, schedules, requirements, and application (https://grahamschool.uchicago.edu/noncredit/certificates/project-management/index)
• location: Gleacher Center (https://grahamschool.uchicago.edu/maps) and online
• part-time
• time to completion: 2.5 years

PROJECT MANAGEMENT STRATEGY

This certificate program is for those wishing to expand upon their practical experience in the field:

• A well-rounded intermediate program for experienced professionals with at least 3-5 years of business professional experience.
• All participants earn PDUs from the Project Management Institute.
• Broad menu of elective choices introduces you to terms and concepts as well as the strategic, leadership, human resources and operational requirements to be a successful project manager.
• Anyone with at least 3-5 years of business experience is invited to register for just one course before applying to the program.

ADVANCED PROJECT MANAGEMENT

This program lets you take advantage of your experience while earning continuing education credits (PDUs) in a meaningful way. Benefits include:

• Interaction with peers in advanced courses – sharing similar levels of experiences.
• In-depth study of topics directly pertinent to organizational success.
• All participants earn PDUs from the Project Management Institute.
• Meet continuing educational requirements with courses that will hold your interest while expanding your knowledge base.
• Freedom to choose the courses that are the most important to you professionally.
Students must have 7-10 years of progressive project management experience, and may take courses without enrolling in the program.

**Visual Arts**

The Visual Arts Certificate Program offers you the opportunity to build upon your studio practice while at the same time providing practical courses designed to enhance your career across many dimensions. Offered in partnership with the Hyde Park Art Center, the program is designed to help you further your art practice, while developing strengths in critiquing, teaching, presenting, and writing about art. Curating exhibitions, negotiating contracts, conducting studio visits and writing press releases are just some of the professional practices that artists can master, yet instruction in these skills is largely absent from BFA and MFA curricula. The program aims to fill the experiential gap that exists in traditional programs.

- program type: certificate
- courses and course schedules (https://grahamschool.uchicago.edu/courses?sku=&field_quarter_value=All&field_year_value[value]=&field_program_tags_tid=41&field_course_tags_tid=All&field_professional_development_t_tid=All&field_personal_enrichment_tags_tid_1=All&field_last_name_inst_value=)
- program structure, location of courses, requirements, and application (https://grahamschool.uchicago.edu/noncredit/certificates/visual-arts/index)
- part-time
- time to completion: up to 3 years

**The Writer’s Studio**

Whether you are just starting out or looking to push your writing to the next level, join our students who have had work published, won honors and awards, and become the writers they wanted to be. The Writer’s Studio offers these benefits for our students: personalized instruction from high-quality instructors, inspiring interaction with other serious writers, learning opportunities uniquely designed for adult students, and convenient downtown location.

- program type: open enrollment
- courses and course schedules
- program structure, requirements, and application
- location: Gleacher Center
- part-time
- time to completion: 2 years
Additional Graham School Noncredit Programs

Personal Enrichment
Civic Knowledge (https://grahamschool.uchicago.edu/noncredit/personal-enrichment/civic-knowledge/index)
Know Your Chicago (https://grahamschool.uchicago.edu/noncredit/personal-enrichment/know-your-chicago/index)
Lecture Series (https://grahamschool.uchicago.edu/noncredit/personal-enrichment/lecture-series/index)
Open Enrollment Courses (https://grahamschool.uchicago.edu/courses?sku=&field_quarter_value=All&field_program_tags_tid=All&field_course_tags_tid=81&field_professional_development_t_tid=All&field_personal_enrichment_tags_tid_1=All&field_last_name_inst_value=)
Travel Study (https://grahamschool.uchicago.edu/noncredit/personal-enrichment/travel-study/index)

Professional Development
Corporate and Custom Training (https://grahamschool.uchicago.edu/noncredit/professional-development/corporate-custom-training/index)

Summer

The University of Chicago offers numerous summer learning opportunities for students of all ages through the Graham School.

High school students can live and work as undergraduates at the University, studying subjects such as law, writing, economics, and cutting-edge biological research, or even study abroad in Greece or participate in a paleontological dig. Visiting students from other colleges and universities can also study on-campus during the summer, taking advantage of the University’s intensive language courses and other regular undergraduate course offerings. For adult students, the School offers noncredit courses, lectures, and events downtown. No matter what your interests are or where you wish your goals to take you, we are certain you can find myriad possibilities to enrich your summer at the Graham School.
The University of Chicago Summer Session programs (https://summer.uchicago.edu)
Basic Program Summer Courses
Liberal Arts Summer Courses
Professional Development Summer Courses
Writer’s Studio Summer Courses

Online

The Graham School currently offers two of its programs in full in an online format: the Clinical Trials and Regulatory Compliance Certificate Program, and the Medical Writing and Editing Certificate Program.

We are continually working to expand our online learning opportunities. If you would like to speak with a staff member about specialized group online training, please contact us at grahamschool@uchicago.edu.